

PROJECT NO. 127374  
CONSERVATION EDUCATION CENTER

JAMES E. DAUGHTREY WILDLIFE MANAGEMENT AREA (WMA)  
MCMULLEN COUNTY, TEXAS

**INVITATION FOR BIDS  
PRE-BID CONFERENCE  
11:00 AM, FEBRUARY 13, 2019**

**I. INTRODUCTIONS:**

TPWD Personnel: Serena Holster, Contract Manager for P#127374, Mandy Holcomb – Senior Contract Manager, Jeffrey Wurzbach – Project Manager for P#127374, Whitney Gann – Project Leader for P#127374, William Ramos – Construction Manager for P#127374.

Architect: Jaime Beaman with CasaBella Architects.

**II. SIGN IN:**

Although this is not a mandatory meeting, please ensure that a representative of your company signs the list so that we may have a record of your attendance.

**II. GENERAL INFORMATION:**

- ❑ **All questions** should be submitted in writing to [serena.holster@tpwd.texas.gov](mailto:serena.holster@tpwd.texas.gov) by close of business on February 20, 2019.
- ❑ If there are **any changes to the solicitation or contract documents**, an addendum will be issued. Oral instructions, clarifications or answers are NOT binding.
- ❑ **Addenda** will be posted at TPWD's website and on the Electronic State Business Daily (ESBD). If addenda are issued, Offeror must acknowledge receipt of addenda in the Contractor's Bid Schedule document. Failure to do so may cause rejection of proposal.

**BIDS ARE DUE NO LATER THAN  
2:00 PM, THURSDAY, MARCH 7, 2019**

**AT TPWD HEADQUARTERS  
4200 Smith School Road, Austin, Tx 78744**

**Performance Period: 240 Calendar Days**

### **III. BID SUBMITTALS AND CONDITIONS:**

#### **BID SUBMITTAL:**

- ☐ Contractor's Bid Form – Lump Sum, Base Bid only
- ☐ Contractor's Qualification Statement – all requested information to be fully completed and legible
- ☐ HUB Subcontracting Plan and Policy Compliance
- ☐ Submit the Federally Required Forms
  - ✓ Disclosure of Lobbying Activities
  - ✓ Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
  - ✓ Assurances – Construction Programs
- ☐ Bid Bond/Bid Security – 5% bid bond or cashier's check

**\*\*IF ADDENDA ARE ISSUED, BIDDER MUST ACKNOWLEDGE RECEIPT OF ALL ADDENDA. FAILURE TO DO SO MAY CAUSE REJECTION OF THE BID\*\***

#### **CONDITIONS OF BIDDING:**

- ☐ Minimum Experience Requirements (Div. 1, 01000, 1.17 – General Requirements, Section 01000, Special Conditions, Paragraph 1.33 as follows:

CONTRACTOR MUST SHOW EVIDENCE OF THREE (3) SUCCESSFUL CONSTRUCTION PROJECTS SIMILAR TO THIS PROJECT (AS JUDGED BY OWNER) TO BE ELIGIBLE FOR AWARD OF THIS CONTRACT. THIS EXPERIENCE MUST HAVE OCCURRED WITHIN THE PAST (5) YEARS, MEASURED BACKWARDS FROM THE ISSUE DATE OF THIS SOLICITATION.

#### **CONDITIONS OF THE CONTRACT OVERVIEW:**

- ☐ Prevailing Wages (Article 2 – Uniform General Conditions (UGC))
  - ✓ *This is a Federally Funded Project – All Davis Bacon Act Requirement will be enforced.*
- ☐ Liquidated Damages - The sum of \$339.22 per calendar day has been set as a reasonable estimate of just compensation to the Owner if Contractor does not complete the work by the completion date. (Section 01000, Special Conditions, Paragraph 1.12 and Article 9, UGC)
- ☐ Performance Bond (Article 5 - UGC)
- ☐ Payment Bond (Article 5 - UGC)
- ☐ Certificate of Insurance (per UGC)
- ☐ U. S. Department of Homeland Security's E-Verify System – Refer to Special Conditions. The E-Verify website is at: <http://www.uscis.gov/e-verify>.

### **IV. HSP REQUIREMENTS – Hub Coordinator:**

Texas Parks and Wildlife Department has determined that subcontracting opportunities are probable in connection with this procurement solicitation. Therefore, a HUB Subcontracting Plan (HSP) is required as a part of the bid submittals. The Bidder shall develop and administer an HSP as a part of its bid submittals in accordance with TPWD policy. **For questions and assistance, contact TPWD HUB Staff at 512/389-4784 or [hub@tpwd.texas.gov](mailto:hub@tpwd.texas.gov).**

**An instructional video, Microsoft Word® documents and PowerPoint® presentation can be located at: <http://www.tpwd.state.tx.us/business/bidops/hub/HSP/index.phtml>.**

## V. PROJECT OVERVIEW:

Presented by Jeffrey Wurzbach, Project Manager

## VI. TOUR OF THE SITE:

**QUESTIONS/CLARIFICATIONS:**

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